



## Risk Assessment for Window Cleaning - Course Timetable

0930 - 0940	Introductions and Registrations
9040 - 0950	Course Overview ~ Aims and objectives ~ 3 parts to course ~ Written assessment ~ Practical assessment
0950 - 1030	Introduction to Risk Assessment ~ Risk Assessment - What is it? ~ Risk Assessment - Why do it? ~ The Legal Duty ~ Some Definitions ~ Hazards Quiz [Page 7]
1030 - 1050	Coffee Break
1050 - 1200	Risk Assessment ~ The Risk Assessment Process ~ Recording Assessments ~ Monitoring of Control Measures ~ Review of Assessments
1200 - 1230	Hazards in Window Cleaning [use the Information Booklet] ~ Manual handling ~ Work at heights ~ Driving ~ Using tools and equipment ~ Cleaning materials
1230 - 1330	Lunch Break
1330 - 1400	Introduction to the Risk Assessment Form ~ how to Complete
1400 - 1500	Practical visits to two sites with Forms
1500 - 1520	Coffee Break
1520 - 1600	Plenary and Feedback on Risk Assessments
1600 - 1620	Written Assessment
1620 - 1640	Practical Assessment